

# SOMERVILLE BOARD OF EDUCATION

51 West Cliff Street  
Somerville, NJ 08876

## AGENDA

Tuesday, August 16, 2016  
District Conference Room  
7:00 p.m.

### Mission Statement

Somerville Schools provide the highest quality education through an environment that promotes individual excellence.

#### I. CALL MEETING TO ORDER

#### II. FLAG SALUTE

#### III. ROLL CALL OF MEMBERS

#### IV. PUBLIC NOTICE

Adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education on January 5, 2016. Notice has been provided to the two newspapers circulated in the school district and a posted notice to this effect on the Board of Education building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

#### V. PUBLIC COMMENT

*At this time, comment is invited on any matter related to agenda items.*

*When permitted, public participation shall be governed by the following rules under Bylaw 0167:*

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
- 2. Each statement made by a participant shall be limited to three minutes duration*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
- 4. All statements shall be directed to the presiding officer; no participant may address or question board members individually.*
- 5. The presiding officer may:*
  - a. Interrupt, warn, or terminate a participant's statement when the statement is too Capital Project lengthy, abusive, obscene, or irrelevant;*
  - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;*
  - c. Request the assistance of law enforcement officers in the removal of a disorderly*

- person when that person's conduct interferes with the orderly progress of the meeting;*
- d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and*
  - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

**VI. SUPERINTENDENT'S REPORT**

2016-2017 Professional Development Plan and District Mentoring Plan

Mrs. Joanne Sung, Director of Curriculum and Instruction

**RESOLVED** that the Board of Education approve the Professional Development Plan and District Mentoring Plan Statement of Assurance for the 2016-2017 school year. (Attachment – BN-1)

District Highlights

Dr. Timothy J. Purnell, Superintendent of Schools

**VII. OLD BUSINESS**

**VIII. NEW BUSINESS**

It is recommended that Items **1** through **13** be moved upon the recommendation of the Superintendent of Schools.

**1. Harassment, Intimidation and Bullying Report**

**RESOLVED** that the Board of Education hereby acknowledges receipt of the monthly Harassment, Intimidation and Bullying confirmed report case #2015-16:8SMS; presented by the Superintendent of Schools.

**2. 2015-2016 Somerville Public Schools Nursing Plan**

**RESOLVED** that the Board of Education approve the attached 2015-2016 Somerville Public Schools Nursing Plan. (Attachment NB-1)

**3. Joint Transportation Contract**

**WHEREAS**, the Board of Education desires to enter into a joint transportation agreement with Bridgewater Board of Education for the 2016-2017 school year,

**BE IT RESOLVED** that the Somerville Board of Education will be the host district for the following joint transportation agreement:

Piscataway Regional Day School/Bright Beginnings School	\$125.00 per diem
---	-------------------

\* Branchburg Vote Eligible

4. Independent Study Program  
**RESOLVED** that the Board of Education approve the attached Somerville High School students applications to complete the Independent Study Program for the 2016-2017 school year.  
 (Attachment NB -2)
  
5. Somerville High School Marching Band Association Donation  
**RESOLVED** that the Board of Education accept a donation from the Somerville High School Marching Band Association in the amount of \$5,401.00 to be used to support the summer marching band during the summer 2016.
  
6. Change Orders – Somerville Middle School Interior Alterations Project  
**RESOLVED** that the Board of Education approve the following change order related to the Somerville Middle School Interior Alterations Project: (Attachment NB-3)  
  
Change Order # - 01 – DeSapio Construction Takeover Agreement  
 This change order is issued to remove the panic bar devices and install cylindrical locksets at two of the four doors and surface bolts on the two passive leafs, these requested changes are required by the Somerville Borough Fire Marshall.     Add:             \$2,328.18
  
7. Nonpublic School Technology Initiative Program  
**RESOLVED** that the Board of Education approve the attached New Jersey Nonpublic School Technology Initiative Program Order Form from Immaculate Conception School. (Attachment NB-4)
  
8. No Child Left Behind (NCLB)  
**RESOLVED** that the Board of Education approve the application for The No Child Left Behind Act Consolidated Subgrant for the fiscal year 2017 and accept the following grant amounts.
 

Title I	\$392,026.00
Title IIA	\$ 78,834.00
Title III	\$ 18,616.00
Title III Immigrant	\$ 8,382.00
  
9. IDEA Funds  
**RESOLVED** that the Board of Education approve the application for funds under The Individuals with Disabilities Education Act (IDEA) for the fiscal year 2017.
 

IDEA Preschool	\$ 17,922.00
Basic	\$597,169.00
  
10. Action Research Study Approval  
**RESOLVED** that the Board of Education approve a request from Timothy Teehan, Academic Achievement Officer to conduct an action research study as part of his dissertation. (Attachment NB-5)
  
11. Somerville Principals and Supervisors Association Agreement  
**RESOLVED** that the tentative collective bargaining agreement reached between the Somerville

\* Branchburg Vote Eligible

Board of Education and the Somerville Principals and Supervisors Association for the term commencing July 1, 2016, and terminating June 30, 2019, be and the same is hereby approved.

**12.** Tuition for Student Attending Van Derveer School

**RESOLVED** that the Board of Education approve a student from out of district to attend Van Derveer School for the 2016-2017 school year at the tuition rate of \$9,000.00.

**13.** Travel Expenditure Resolution

**WHEREAS**, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the district policy on travel; therefore be it

**RESOLVED**, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount. (Attachment NB-6)

**IX. REPORT OF BOARD ITEMS**

- A.** Finance Committee:  
Daniel Puntillo, Chairperson  
Dianne Durland, Member  
Lucien Sergile, Member

It is recommended that Items **1** through **5** be moved upon the recommendation of the Superintendent of Schools.

**1.** Board Secretary's Financial Reports

**RESOLVED** that the Board of Education accept the Board Secretary's Reports listed below:

- A. Treasurer's Report (June) (Attachment B-1)
- B. Secretary's Report (June) (Attachment B-2)

**2.** Acceptance of Monthly Reports

**RESOLVED** that the Board of Education accept the monthly reports as listed below: (Attachment B-2)

- A. Van Derveer School Fund (June)
- B. Middle School Fund (July)
- C. High School Fund (July)
- D. Athletic/Extracurricular Fund (July)

3. Payroll  
**RESOLVED** that the Board of Education approve the payroll payments for the following dates:

DATE	PAYROLL
July 30, 2016	\$ 246,063.08
July 30, 2016	\$ 11,994.08 (FICA)
August 15, 2016	\$ 246,063.08
August 15, 2016	\$ 11,994.08 (FICA)

4. Bills Lists  
**RESOLVED** that the Board of Education approve the payment of the following obligations of the School District: (Attachment B-4)

Van Derveer and Middle Schools	
Bills List Dated August 16, 2016	
10 General Fund	\$ 99,833.29
20 Special Revenue Fund	5,900.04
TOTAL	\$ 105,733.33

5. Line Item Transfers  
**RESOLVED** that the Board of Education approve the enclosed June End of the Year line item transfers. (Attachment B-5)

It is recommended that Item 6\* be moved upon the recommendation of the Superintendent of Schools.

- 6\* Bills Lists  
**RESOLVED** that the Board of Education approve the payment of the following obligations of the School District: (Attachment B-6)

High School and Districtwide	
Bill List Dated August 16, 2016	
10 General Fund	\$ 1,122,251.58
20 Special Revenue Fund	22,948.87
60 Cafeteria Fund	9,312.00
TOTAL	\$ 1,154,512.45

**Certification of Major Account Status**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(4), the Somerville Board of Education certifies that as of June 30, 2016 after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (Major accounts are Current Expense, Capital Projects and Debt Service)

\* Branchburg Vote Eligible

- B.** Buildings and Grounds Committee:  
Kenneth Cornell, Chairperson  
John Prudente, Member

Facilities Report (Attachment C-1)

- C.** Athletics and Student Activities Committee:  
Daniel Puntillo/Lucien Sergile, Chairpersons  
James Jones, Member

- D.** Curriculum Committee:  
Linda Olson, Chairperson  
Lucien Sergile, Member  
Melissa Sadin, Member

Curriculum Committee Report (Attachment C-2)

It is recommended that Items **1** through **3** be moved upon the recommendation of the Superintendent of Schools.

**1.** Adoption of Curriculum Maps

**RESOLVED** that the Board of Education approve the revised curriculum maps for Van Derveer Elementary School:

Art K-2  
Physical Education K-4  
Kindergarten ELA  
Grade 1 ELA  
Grade 2 ELA  
Grade 3 ELA  
Grade 4 ELA  
Technology 3-5

**2.** Adoption of Curriculum Maps

**RESOLVED** that the Board of Education approve the revised curriculum maps for Somerville Middle School:

Grade 6 ELA Writing  
Grade 8 ELA Reading  
Grade 8 ELA Writing  
Grade 6 Math  
Technology 6-8  
Grade 8 Science

**3.** Adoption of Curriculum Maps

**RESOLVED** that the Board of Education approve the revised curriculum maps for Somerville High School:

AP Psychology

Spanish 4 Honors  
AP Spanish  
AP English  
French 3  
French 4  
French 2 Honors  
Women's Studies  
Advanced Algebra  
Chemistry  
Big History  
Exploring Music

**E.** Policy Committee:  
John Prudente, Chairperson  
Dianne Durland, Member

**1.** First Reading

**RESOLVED** that the Board of Education approve the following policies/regulations for a first reading: (Attachment C-3)

P 1140 Affirmative Action Program  
P 1523 Comprehensive Equity Plan  
P/R 1530 Equal Employment Opportunities  
P/R 1550 Affirmative Action Program for Employment and Contract Practices

**2.** Second Reading

**RESOLVED** that the Board of Education approve the following policies/regulations for a second reading: (Attachment C-4)

P 2422 Health and Physical Education  
R 2431.2 Medical Examination Prior to Participation on a School Sponsored Interscholastic or Intramural Team or Squad  
P/R 3221 Evaluation of Teachers  
P/R 3222 Evaluation of Tenured Teaching Staff Members, Excluding Teachers/Administrators  
P/R 3223 Evaluation of Administrators Excluding Principals, Vice Principals and Assistant Principals  
P/R 3224 Evaluation of Principals, Vice Principals and Assistant Principals  
P/R 5330 Administration of Medication  
P 5339 Screening for Dyslexia  
P 5516 Use of Electronic Communication and Recording Devices  
P 8540 School Nutrition Programs

**F.** Technology Committee:  
Norman Chin, Chairperson  
Kenneth Cornell, Member

Technology Committee Report (Attachment C-5)

- G.** Borough Council/B.O.E. Liaison:  
Lucien Sergile, Liaison
- H.** Somerset County Educational Services Commission:  
Daniel Puntillo, Liaison
- I.** New Jersey School Boards Association:  
Melissa Sadin, Delegate
- J.** Somerset County Association of Boards of Education:  
Melissa Sadin, Delegate
- K.** Ad Hoc Security Committee:  
John Prudente, Chairperson
- L.** Ad Hoc Negotiations Committee  
Daniel Puntillo, Chairperson  
Norman Chin, Member  
John Prudente, Member  
Melissa Sadin, Member

**X. PERSONNEL**

PreK-8

**RESOLVED** that the Board of Education approve and/or accept the Superintendent of School's recommendations as follows: (appointments and salaries contingent upon verified documentation)

- 1.** To approve a change in salary guide placement for the following staff members effective September 1, 2016:
  - Matthew DeBlock - MA
  - Catherine Parsells - MA+15
- 2.** To approve the following individual as a mentor for the Van Derveer Mosaic Mentoring program for the 2016-2017 school year:
  - Todd Buursta
  - Marylynn DeVito
  - Wayne McGarva
- 3.** To approve the transfer of Catherine Sullivan from the position of instructional assistant at Van Derveer School to instructional assistant at Somerville Middle School effective September 1, 2016 to June 30, 2017 at her current salary.
- 4.** To approve the appointment of the following individuals to serve on the Somerville Middle School School Improvement Panel for the 2016-2017 school year at no additional remuneration:
  - Georgette Boulegeris

\* Branchburg Vote Eligible



Lani Perruso  
Mary Honrath  
Allison Parajon  
Jocelyn Eckardt  
Lindsey Kulis

5. To approve the following staff members to the position of team leaders at Somerville Middle School for the 2016-2017 school year:

Grade 6	Allison Parajon	\$1,642.85
Grade 7	Diane Sobey	\$1,642.85
Grade 8	Michael Dlugosz	\$1,642.85
Exploratory	Melissa Cebula	\$1,642.85
6. To approve the appointment of Dr. Helena Sroczynski to the position of Somerville Middle School Anti-Bullying Specialist for the 2016-2017 school year at no additional remuneration.
7. To approve the appointment of Ellen Coyne to the position of teacher of special education: instructional: certificate of teacher of students with disabilities at Van Derveer School to fill a vacancy caused by a transfer (Thompson) effective September 1, 2016 to June 30, 2017 at a salary of \$58,936.00 (MA Step 1). (Attachment P-1)
8. To approve the appointment of Joseph Martinelli to the position of teacher of special education; instructional: certificate of teacher of students with disabilities at Somerville Middle School to fill a vacancy caused by a non-renewal effective September 1, 2016 to June 30, 2017 at a salary of \$54,447.00 (BA Step 1). (Attachment P-2)
9. To amend the previous appointment of all Van Derveer PS-5 staff members to the position of AM/PM monitors on an as needed basis for the 2016-2017 school year from the rate of \$36.00 per hour to the rate of \$35.00 per hour.
10. To approve the following individuals to serve as mentors at Van Derveer School PreK-5 for the 2016-2017 school year for novice teachers:

Jessica Meyers  
Stacey Tumminello
11. To approve Kyle Searfoss from the College of Saint Elizabeth to complete a one-week junior practicum placement at Van Derveer School for the 2016-2017 school year.
12. To approve the transfer of Tyler Pittenger from instructional assistant at Somerville High School to instructional assistant at Van Derveer School effective September 1, 2016 to June 30, 2017 at his current salary.
13. To approve the following individuals to serve as mentors at Somerville Middle School for the 2016-2017 school year for novice teachers:

Jocelyn Eckardt  
Wendy Hunt  
Lindsey Kulis

\* Branchburg Vote Eligible

Allison Parajon  
Nicholas Petronko  
Diane Sobey

14. To approve the appointment of Jacob Belardo to the position of part-time custodian at the Van Derveer School at a rate of \$10.50 per hour retroactive July 1, 2016 to June 30, 2017.
15. To approve the appointment of the following individuals to the position of cafeteria/playground aide at Van Derveer School for the 2016-2017 school year at the rate of \$14.50 per hour:

Valerie Ash  
Fajer Batarseh  
Lisa Burns  
Danielle Dorsey  
Lynette Duncan  
Colleen Gadson  
Linda Gallo  
Carolyn Girvan  
Evelyn Johnson (Substitute)

16. To approve the appointment of the following individuals to the position of head cafeteria/ playground aide at Van Derveer School for the 2016-2017 school year at the rate of \$14.75 per hour:
- Jeanette Britt  
Sharon Tremarco
17. To approve the appointment of Leslie Hernandez to the leave replacement position of instructional assistant at Van Derveer School 3-5 to fill a vacancy caused by a maternity leave (Sweet) effective September 1, 2016 to March 14, 2017 at a salary of \$36,613.00 (Step 1). (prorated)
18. To approve the appointment of Nicole Anderson to the position of instructional assistant at Van Derveer School PS-2 to fill a vacancy caused by a non-renewal effective September 1, 2016 to June 30, 2017 at a salary of \$36,613.00 (Step 1).

9-12 and Districtwide

**RESOLVED** that the Board of Education approve and/or accept the Superintendent of School's recommendations as follows: (appointments and salaries contingent upon verified documentation)

- 19\* To approve a change in salary guide placement for the following staff members effective September 1, 2016:
- |                |       |
|----------------|-------|
| John Hoehn -   | BA+15 |
| Kelly Rachel - | MA+15 |
- 20\* To approve the attached list of individuals as substitute teachers for the 2016-2017 school year at a rate of \$90.00 per diem. (Attachment P-3)

\* Branchburg Vote Eligible

- 21\*** To approve the following individuals as substitute nurses for the 2016-2017 school year at at rate of \$255.00 per diem.  
 Jodene Bargones  
 Elizabeth Cleary
- 22\*** To approve the following individual as a substitute secretary for the 2016-2017 school year at a rate of \$12.50 per hour.  
 Lucille Polizzi
- 23\*** To approve the following individuals as volunteers for Somerville High School for the 2016-2017 school year:  
 Marlo Berliner - SHSMBA  
 Thomas Cirillo - SHSMBA  
 Susan Gonzalez - SHSMBA  
 Charlotte Pluymers – SHSMBA and Robotics  
 Todd Pluymers - SHSMBA and Robotics  
 Angela Petroni – Color Guard  
 Gina Tews - SHSMBA
- 24\*** To approve a paid family leave of absence for Dorian Gagliardi effective August 15, 2016 to August 26, 2016.
- 25\*** To approve the appointment of Joanne Sung, Director of Curriculum and Instruction to the position of District Testing Coordinator for the 2016-2017 school year at no additional remuneration.
- 26\*** To approve the appointment of Melissa McEntee, Director of 21<sup>st</sup> Century Education to the position of PARCC Coordinator for the 2016-2017 school year at no additional remuneration.
- 27\*** To approve the following individuals to serve as mentors at Somerville High School for the 2016-2017 school year for novice teachers:  
 Christopher Baldino  
 Jessica Crutchlow  
 Alice Fahy-Elwood  
 Maylin Harter  
 Linda Kemper  
 Kelly Rachel
- 28\*** To approve the appointment of Amanda Campbell to serve as the athletic trainer due to a vacancy (Mancuso) at Somerville High School in partnership with the Somerville Board of Education Agreement with Robert Wood Johnson for the 2016-2017 school year.
- 29\*** To approve an extension to the paid medical leave for Geraldine Barrows, secretary to the principal, at Somerville High School effective August 1, 2016 to August 16, 2016.
- 30\*** To approve the appointment of James Miller to the position of Marching Band Percussion Writer at Somerville High School for the 2016 marching band camp at a stipend of \$3,000.00 paid through a donation from the Somerville High School Marching Band Association.

\* Branchburg Vote Eligible

- 31\* To approve the newly created position of one-to-one instructional assistant at Somerville High School effective September 1, 2016.
- 32\* To approve the appointment of Cheryl Palumbo to the newly created position of one-to-one instructional assistant position at Somerville High School effective September 1, 2016 to June 30, 2017 at a salary of \$36,613.00 (Step 1).
- 33\* To approve a paid a Family Medical leave of absence for twelve weeks, with benefits, for Employee I.D.#4661 commencing on September 1, 2016, using accumulated sick days, followed by a long term leave of absence, per the Union contract, through February 28, 2017 which shall be paid to the extent that the employee has remaining sick days available and, if not, the balance of the time shall be unpaid.
- 34\* To approve the newly created full time support specialist in the Technology Department effective September 1, 2016. (Attachment P-4)
- 35\* To approve the following individuals for a technology management stipend of \$10,000.00 per year each for the 2016-2017 school year: (Attachment P-5)  
Joseph Schiavone  
Cory Weeast
- 36\* To accept the resignation of Greg Arakelian for purposes of retirement, effective August 1, 2016; and

Be It Further Resolved, that the Board waives the sixty (60) days notice requirement that Mr. Arakelian was willing to provide; and

Be It Finally Resolved that he shall be paid for his unused sick days in accordance with the Collective Bargaining Agreement.

**XI. HEARING OF THE PUBLIC REGARDING AGENDA ITEMS AND NON-AGENDA ITEMS**

*At this time, comment is invited on any matter related to the school district.*

*When permitted, public participation shall be governed by the following rules under Bylaw 0167:*

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
2. *Each statement made by a participant shall be limited to three minutes duration*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
4. *All statements shall be directed to the presiding officer; no participant may address or question board members individually.*
5. *The presiding officer may:*
  - a. *Interrupt, warn, or terminate a participant's statement when the statement is too*

- lengthy, abusive, obscene, or irrelevant;*
- b. Request any individual to leave the meeting when that person does not observe reasonable decorum;*
  - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;*
  - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and*
  - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

## **XII. ADJOURNMENT**