

REGULAR MEETING  
TUESDAY, AUGUST 16, 2016  
ADMINISTRATIVE HEADQUARTERS

**Mission Statement**

Somerville Schools provide the highest quality education through an environment that promotes individual excellence.

**TIME AND PLACE** The Board of Education of the Borough of Somerville in the County of Somerset, New Jersey convened a Regular Meeting on Tuesday, August 16, 2016 at the Administrative Headquarters, 51 West Cliff Street, Somerville.

**CALL TO ORDER** The meeting was called to order at 7:00 p.m. by Mr. Chin, President.

**ROLL CALL** **MEMBERS PRESENT:** Mr. Norman Chin, Mr. Kenneth Cornell, Mrs. Dianne Durland, Mr. James Jones, Mrs. Linda Olson, Mr. John Prudente, Mr. Daniel Puntillo, Mr. Lucien Sergile

**MEMBERS ABSENT:** Mrs. Carmela Noto, Mrs. Melissa Sadin

**ALSO PRESENT:** Dr. Timothy Purnell, Superintendent of Schools, Mr. Bryan P. Boyce, Board Secretary/School Business Administrator

Mr. Chin announced that adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education's Meeting of January 5, 2016, notices to the two newspapers circulated in the school district, and a posted notice to this effect on the Board of Education building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

**PUBLIC COMMENT** There was no public comment.

**SUPERINTENDENT'S  
REPORT**

Mr. Chin announced that Dr. Purnell has been named National Superintendent of the Year by the National Association of School Superintendents.

2016-2017 Professional Development Plan and District Mentoring Plan

Mrs. Joanne Sung, Director of Curriculum and Instruction

Mrs. Joanne Sung, Director of Curriculum and Instruction explained that the district is required to submit a combined Statement of Assurance on professional development and mentoring plans by September 1, 2016. She discussed the district profile and requirements of mentors and mentees. The program's goal is to support all novice, first year and non-tenured through 1:1 mentoring process.

**RESOLVED** that the Board of Education approve the Professional Development Plan and District Mentoring Plan Statement of Assurance for the 2016-2017 school year.

Mr. Cornell introduced and moved the adoption of the resolution, Mr. Prudente seconded.

Upon call of the roll, the vote was as follows:

Cornell	YES	Olson	YES
Durland	YES	Sergile	YES
Jones	YES	Sadin	ABSENT
Prudente	YES	Chin	YES
Puntillo	YES	*Noto	ABSENT

District Highlights

Dr. Purnell reported on various summer programs and activities at Van Derveer School, Somerville Middle School and Somerville High School. He extended his congratulations to Ms. Lisa Conklin, who will be serving as Chair for the Art Educators of New Jersey.

**OLD BUSINESS**           None

\*Branchburg Vote Eligible

**NEW BUSINESS**

It is recommended that Items 1 through 13 be moved upon the recommendation of the Superintendent of Schools.

**1. HARASSMENT,  
INTIMIDATION AND  
BULLYING REPORT**

**RESOLVED** that the Board of Education hereby acknowledges receipt of the monthly Harassment, Intimidation and Bullying confirmed report case #2015-16:8SMS; presented by the Superintendent of Schools.

**2. 2015-2016  
SOMERVILLE  
PUBLIC SCHOOLS  
NURSING PLAN**

**RESOLVED** that the Board of Education approve the attached 2015-2016 Somerville Public Schools Nursing Plan.

**3. JOINT  
TRANSPORTATION  
CONTRACT**

**WHEREAS**, the Board of Education desires to enter into a joint transportation agreement with Bridgewater Board of Education for the 2016-2017 school year,

**BE IT RESOLVED** that the Somerville Board of Education will be the host district for the following joint transportation agreement:

Piscataway Regional Day School/  
Bright Beginnings School                      \$125.00 per diem

**4. INDEPENDENT  
STUDY PROGRAM**

**RESOLVED** that the Board of Education approve the attached Somerville High School students applications to complete the Independent Study Program for the 2016-2017 school year.

**5. SOMERVILLE  
HIGH SCHOOL  
MARCHING BAND  
ASSOCIATION  
DONATION**

**RESOLVED** that the Board of Education accept a donation from the Somerville High School Marching Band Association in the amount of \$5,401.00 to be used to support the summer marching band during the summer 2016.

**6. CHANGE ORDERS  
- SOMERVILLE  
MIDDLE SCHOOL  
INTERIOR  
ALTERATIONS  
PROJECT**

**RESOLVED** that the Board of Education approve the following change order related to the Somerville Middle School Interior Alterations Project:

Change Order # - 01 - DeSapio Construction  
Takeover Agreement

This change order is issued to remove the panic bar devices and install cylindrical locksets at two of the four doors and surface bolts on the

two passive leafs, these requested changes are required by the Somerville Borough Fire Marshall.  
Add: \$2,328.18

**7. NONPUBLIC SCHOOL TECHNOLOGY INITIATIVE PROGRAM**

**RESOLVED** that the Board of Education approve the attached New Jersey Nonpublic School Technology Initiative Program Order Form from Immaculate Conception School.

**8. NO CHILD LEFT BEHIND (NCLB)**

**RESOLVED** that the Board of Education approve the application for The No Child Left Behind Act Consolidated Subgrant for the fiscal year 2017 and accept the following grant amounts.

Title I	\$392,026.00
Title IIA	\$ 78,834.00
Title III	\$ 18,616.00
Title III Immigrant	\$ 8,382.00

**9. IDEA FUNDS**

**RESOLVED** that the Board of Education approve the application for funds under The Individuals with Disabilities Education Act (IDEA) for the fiscal year 2017.

IDEA Preschool	\$ 17,922.00
Basic	\$597,169.00

**10. ACTION RESEARCH STUDY APPROVAL**

**RESOLVED** that the Board of Education approve a request from Timothy Teehan, Academic Achievement Officer to conduct an action research study as part of his dissertation.

**11. SOMERVILLE PRINCIPALS AND SUPERVISORS ASSOCIATION AGREEMENT**

**RESOLVED** that the tentative collective bargaining agreement reached between the Somerville Board of Education and the Somerville Principals and Supervisors Association for the term commencing July 1, 2016, and terminating June 30, 2019, be and the same is hereby approved.

**12. TUITION FOR STUDENT ATTENDING VAN DERVEER SCHOOL**

**RESOLVED** that the Board of Education approve a student from out of district to attend Van Derveer School for the 2016-2017 school year at the tuition rate of \$9,000.00.

**13. TRAVEL EXPENDITURE RESOLUTION**

**WHEREAS**, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as established by the

Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the district policy on travel; therefore be it

**RESOLVED**, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount.

Mr. Chin introduced and moved the adoption of the resolution, Mr. Cornell seconded.

Upon call of the roll, the vote was as follows:

Cornell	YES	Olson	YES
Durland	YES	Sergile	YES
Jones	YES	Sadin	ABSENT
Prudente	YES	Chin	YES
Puntillo	YES	*Noto	ABSENT

**REPORT OF BOARD ITEMS**

**A. Finance Committee:**

- Daniel Puntillo, Chairperson
- Diane Durland, Member
- Lucien Sergile, Member

It is recommended that Items 1 through 5 be moved upon the recommendation of the Superintendent of Schools.

**1. BOARD SECRETARY'S FINANCIAL REPORTS**

**RESOLVED** that the Board of Education accept the Board Secretary's Reports listed below:

- A. Treasurer's Report (June)
- B. Secretary's Report (June)

**2. ACCEPTANCE OF MONTHLY REPORTS**

**RESOLVED** that the Board of Education accept the monthly reports as listed below:

\*Branchburg Vote Eligible

- A. Van Derveer School Fund (June)
- B. Middle School Fund (July)
- C. High School Fund (July)
- D. Athletic/Extracurricular Fund (July)

**3. PAYROLL**

**RESOLVED** that the Board of Education approve the payroll payments for the following dates:

DATE	PAYROLL
July 30, 2016	\$ 246,063.08
July 30, 2016	\$ 11,994.08 (FICA)
August 15, 2016	\$ 246,063.08
August 15, 2016	\$ 11,994.08 (FICA)

**4. BILLS LISTS**

**RESOLVED** that the Board of Education approve the payment of the following obligations of the School District:

Van Derveer and Middle Schools  
 Bills List Dated August 16, 2016

10 General Fund	\$ 99,833.29
20 Special Revenue Fund	5,900.04
TOTAL	\$ 105,733.33

**5. LINE ITEM TRANSFERS**

**RESOLVED** that the Board of Education approve the enclosed June End of Year line item transfers.

Mr. Prudente introduced and moved the adoption of the resolution, Mr. Chin seconded.

Upon call of the roll, the vote was as follows:

Cornell	YES	Olson	YES
Durland	YES	Sergile	ABSENT
Jones	YES	Sadin	YES
Prudente	YES	Chin	YES
Puntillo	YES	*Noto	ABSENT

**It is recommended that Item 6\* be moved upon the recommendation of the Superintendent of Schools.**

**6\* BILLS LISTS**

**RESOLVED** that the Board of Education approve the payment of the following obligations of the School District:

High School and Districtwide  
 Bill List Dated August 16, 2016

10 General Fund	\$1,122,251.58
20 Special Revenue Fund	22,948.87
60 Cafeteria Fund	9,312.00
TOTAL	\$ 1,154,512.45

Mr. Puntillo introduced and moved the adoption of the resolution, Mr. Cornell seconded.

Upon call of the roll, the vote was as follows:

Cornell	YES	Olson	YES
Durland	YES	Sergile	ABSENT
Jones	YES	Sadin	YES
Prudente	YES	Chin	YES
Puntillo	YES	*Noto	ABSENT

Certification of Major Account Status (read by Mr. Puntillo)

Pursuant to N.J.A.C. 6A:23 2:11(c)r, the Somerville Board of Education certifies that as of June 30, 2016 after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C 6A:23 2:11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (Major accounts are Current Expense, Capital Projects and Debt Service)

**B. Building and Grounds:**

Kenneth Cornell, Chairperson  
John Prudente, Member

Mr. Cornell reported on various maintenance activities at all buildings.

**C. Athletics and Student Activities Committee:**

Daniel Puntillo, Lucien Sergile, Chairpersons  
James Jones, Member

Mr. Puntillo mentioned that legal counsel was sought in putting the agreement with Somerville-Branchburg United (SBU). Mr. Cornell expressed concerns about wording that allows SBU to use the

entire facility. It was clarified that each time they need the facility; the entity will need to complete a Building Usage Form. Mr. Puntillo stated that Mr. Cornell's concerns will be discussed at the next committee meeting.

**SOMERVILLE-  
BRANCHBURG  
UNITED YOUTH  
FOOTBALL  
AGREEMENT**

**RESOLVED** that the Board of Education approve the enclosed agreement between the Somerville Board of Education and Somerville-Branchburg United Youth Football.

Mr. Puntillo introduced and moved the adoption of the resolution, Mr. Sergile seconded.

Upon call of the roll, the vote was as follows:

Cornell	YES	Olson	YES
Durland	YES	Sergile	ABSENT
Jones	YES	Sadin	YES
Prudente	YES	Chin	YES
Puntillo	YES	*Noto	ABSENT

**D. Curriculum:**

- Linda Olson, Chairperson
- Lucien Sergile, Member
- Melissa Sadin, Member

It is recommended that Items 1 and 3 be moved upon the recommendation of the Superintendent of Schools.

**1. ADOPTION OF  
CURRICULUM MAPS**

**RESOLVED** that the Board of Education approve the revised curriculum maps for Van Derveer Elementary School:

- Art K-2
- Physical Education K-4
- Kindergarten ELA
- Grade 1 ELA
- Grade 2 ELA
- Grade 3 ELA
- Grade 4 ELA
- Technology 3-5

**2. ADOPTION OF  
CURRICULUM MAPS**

**RESOLVED** that the Board of Education approve the revised curriculum maps for Somerville Middle School:

- Grade 6 ELA Writing



Grade 8 ELA Reading  
Grade 8 ELA Writing  
Grade 6 Math  
Technology 6-8  
Grade 8 Science

**3. ADOPTION OF CURRICULUM MAPS**

**RESOLVED** that the Board of Education approve the revised curriculum maps for Somerville High School:

AP Psychology  
Spanish 4 Honors  
AP Spanish  
AP English  
French 3  
French 4  
French 2 Honors  
Women's Studies  
Advanced Algebra  
Chemistry  
Big History  
Exploring Music

Mrs. Olson introduced and moved the adoption of the resolution, Mr. Cornell seconded.

Upon call of the roll, the vote was as follows:

Cornell	YES	Olson	YES
Durland	YES	Sergile	ABSENT
Jones	YES	Sadin	YES
Prudente	YES	Chin	YES
Puntillo	YES	*Noto	ABSENT

**E. Policy:**

John Prudente, Chairperson  
Dianne Durland, Member

**1. FIRST READING**

**RESOLVED** that the Board of Education approve the following policies/regulations for a first reading:

P 1140 Affirmative Action Program  
P 1523 Comprehensive Equity Plan  
P/R 1530 Equal Employment Opportunities  
P/R 1550 Affirmative Action Program for  
Employment and Contract Practices

Mr. Prudente introduced and moved the adoption of

the resolution, Mr. Cornell seconded.

Upon call of the roll, the vote was as follows:

Cornell	YES	Olson	YES
Durland	YES	Sergile	ABSENT
Jones	YES	Sadin	YES
Prudente	YES	Chin	YES
Puntillo	YES	*Noto	ABSENT

**2. SECOND  
READING**

**RESOLVED** that the Board of Education approve the following policies/regulations for a second reading:

P	2422	Health and Physical Education
R	2431.2	Medical Examination Prior to Participation on a School Sponsored Interscholastic or Intramural Team or Squad
P/R	3221	Evaluation of Teachers
P/R	3222	Evaluation of Tenured Teaching Staff Members, Excluding Teachers/Administrators
P/R	3223	Evaluation of Administrators Excluding Principals, Vice Principals and Assistant Principals
P/R	3224	Evaluation of Principals, Vice Principals and Assistant Principals
P/R	5330	Administration of Medication
P	5339	Screening for Dyslexia
P	5516	Use of Electronic Communication and Recording Devices
P	8540	School Nutrition Programs

Mr. Prudente introduced and moved the adoption of the resolution, Mr. Cornell seconded.

Upon call of the roll, the vote was as follows:

Cornell	YES	Olson	YES
Durland	YES	Sergile	ABSENT
Jones	YES	Sadin	YES
Prudente	YES	Chin	YES
Puntillo	YES	*Noto	ABSENT

**F. Technology Committee:**

Norman Chin, Chairperson  
Kenneth Cornell, Member

Mr. Cornell referenced the Technology Report prepared by Ms. Melissa McEntee, Director of 21<sup>st</sup> Century Education.

**G. Borough Council/BOE:**

Luc Sergile, Liaison

Mr. Sergile reported that after the Administration and Board's review of the Demography Study, the final report was shared with Borough Council for their review.

**H. Somerset County Educational Services: Commission:**

Daniel Puntillo, Liaison

No Report

**I. New Jersey School Boards Association:**

Melissa Sadin, Delegate

No Report

**J. Somerset County School Association of Boards of Education**

Melissa Sadin, Delegate

No Report

**K. Ad Hoc Security Committee**

John Prudente, Chairperson

Mr. Prudente stated that the next meeting will be September 20, 2016.

**L. Ad Hoc Negotiations Committee**

Danile Puntillo, Chairperson  
Norman Chin, Member  
John Prudente, Member  
Melissa Sadin, Member

Mr. Puntillo stated that before the next meeting, there will be interviews for labor attorneys.

PERSONNEL

**RESOLVED** that the Board of Education approve and/or accept the Superintendent's Recommendations as follows:

*(All appointments and salaries subject to verification of documentation.)*

**PreK-8 and 9-12, Districtwide**

Motion by Mr. Prudente seconded by Mr. Cornell that items 1 through 36\* be moved, upon recommendation of the Superintendent.

**1. CHANGE IN GUIDE PLACEMENT**

**APPROVE** a change in salary guide placement for the following staff members effective September 1, 2016:

Matthew DeBlock -MA  
Catherine Parsells -MA+15

**2. VDV MOSAIC MENTORING PROGRAM**

**APPROVE** the following individual as a mentor for the Van Derveer Mosaic Mentoring program for the 2016-2017 school year:

Todd Buursta  
Marylynn DeVito  
Wayne McGarva

**3. CATHERINE SULLIVAN**

**APPROVE** the transfer of Catherine Sullivan from the position of instructional assistant at Van Derveer School to instructional assistant at Somerville Middle School effective September 1, 2016 to June 30, 2017 at her current salary.

**4. SMS SCHOOL IMPROVEMENT PANEL**

**APPROVE** the appointment of the following individuals to serve on the Somerville Middle School School Improvement Panel for the 2016-2017 school year at no additional remuneration:

Georgette Boulegeris  
Lani Perruso  
Mary Honrath  
Allison Parajon  
Jocelyn Eckardt  
Lindsey Kulis

**5. SMS TEAM LEADERS**

**APPROVE** the following staff members to the position of team leaders at Somerville Middle School for the 2016-2017 school year:

Grade 6	Allison Parajon	\$1,642.85
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\*Branchburg Vote Eligible

Grade 7	Diane Sobey	\$1,642.85
Grade 8	Michael Dlugosz	\$1,642.85
Exploratory	Melissa Cebula	\$1,642.85

- 6. DR. HELENA SROCZYNSKI** APPROVE the appointment of Dr. Helena Sroczyński to the position of Somerville Middle School Anti-Bullying Specialist for the 2016-2017 school year at no additional remuneration.
- 7. ELLEN COYNE** APPROVE the appointment of Ellen Coyne to the position of teacher of special education: instructional: certificate of teacher of students with disabilities at Van Derveer School to fill a vacancy caused by a transfer (Thompson) effective September 1, 2016 to June 30, 2017 at a salary of \$58,936.00 (MA Step 1).
- 8. JOSEPH MARTINELLI** APPROVE the appointment of Joseph Martinelli to the position of teacher of special education; instructional: certificate of teacher of students with disabilities at Somerville Middle School to fill a vacancy caused by a non-renewal effective September 1, 2016 to June 30, 2017 at a salary of \$54,447.00 (BA Step 1).
- 9. VDV AM/PM MONITORS 2016-2017** AMEND the previous appointment of all Van Derveer PS-5 staff members to the position of AM/PM monitors on an as needed basis for the 2016-2017 school year from the rate of \$36.00 per hour to the rate of \$35.00 per hour.
- 10. VDV MENTORS 2016-2017** APPROVE the following individuals to serve as mentors at Van Derveer School PreK-5 for the 2016-2017 school year for novice teachers:  
     Jessica Meyers  
     Stacey Tumminello
- 11. KYLE SEARFOSS** APPROVE Kyle Searfoss from the College of Saint Elizabeth to complete a one-week junior practicum placement at Van Derveer School for the 2016-2017 school year.
- 12. TYLER PITTENGER** APPROVE the transfer of Tyler Pittenger from instructional assistant at Somerville High School to instructional assistant at Van Derveer School effective September 1, 2016 to June 30, 2017 at his current salary.

**13. SMS MENTORS  
2016-2017**      **APPROVE** the following individuals to serve as mentors at Somerville Middle School for the 2016-2017 school year for novice teachers:  
                  Jocelyn Eckardt  
                  Wendy Hunt  
                  Lindsey Kulis  
                  Allison Parajon  
                  Nicholas Petronko  
                  Diane Sobey

**14. JACOB  
BELARDO**      **APPROVE** the appointment of Jacob Belardo to the position of part-time custodian at the Van Derveer School at a rate of \$10.50 per hour retroactive July 1, 2016 to June 30, 2017.

**15. VDV  
CAFETERIA/  
PLAYGROUND AIDES  
2016-2016**      **APPROVE** the appointment of the following individuals to the position of cafeteria/playground aide at Van Derveer School for the 2016-2017 school year at the rate of \$14.50 per hour:

                  Valerie Ash  
                  Fajer Batarseh  
                  Lisa Burns  
                  Danielle Dorsey  
                  Lynette Duncan  
                  Colleen Gadson  
                  Linda Gallo  
                  Carolyn Girvan  
                  Evelyn Johnson (Substitute)

**16. VDV HEAD  
CAFETERIA/  
PLAYGROUND AIDES  
2016-2017**      **APPROVE** the appointment of the following individuals to the position of head cafeteria/playground aide at Van Derveer School for the 2016-2017 school year at the rate of \$14.75 per hour:

                  Jeanette Britt  
                  Sharon Tremarco

**17. LESLIE  
HERNANDEZ**      **APPROVE** the appointment of Leslie Hernandez to the leave replacement position of instructional assistant at Van Derveer School 3-5 to fill a vacancy caused by a maternity leave (Sweet) effective September 1, 2016 to March 14, 2017 at a salary of \$36,613.00 (Step 1). (prorated)



- 26\* MELISSA MCENTEE** APPROVE the appointment of Melissa McEntee, Director of 21st Century Education to the position of PARCC Coordinator for the 2016-2017 school year at no additional remuneration.
- 27\* SHS MENTORS 2016-2017** APPROVE the following individuals to serve as mentors at Somerville High School for the 2016-2017 school year for novice teachers:  
Christopher Baldino  
Jessica Crutchlow  
Alice Fahy-Elwood  
Maylin Harter  
Linda Kemper  
Kelly Rachel
- 28\* REMOVED** This item was removed from the agenda.
- 29\* GERALDINE BARROWS** APPROVE an extension to the paid medical leave for Geraldine Barrows, secretary to the principal, at Somerville High School effective August 1, 2016 to August 16, 2016.
- 30\* JAMES MILLER** APPROVE the appointment of James Miller to the position of Marching Band Percussion Writer at Somerville High School for the 2016 marching band camp at a stipend of \$3,000.00 paid through a donation from the Somerville High School Marching Band Association.
- 31\* NEWLY CREATED POSITION - SHS INSTRUCTIONAL ASSISTANT** APPROVE the newly created position of one-to-one instructional assistant at Somerville High School effective September 1, 2016.
- 32\* CHERYL PALUMBO** APPROVE the appointment of Cheryl Palumbo to the newly created position of one-to-one instructional assistant position at Somerville High School effective September 1, 2016 to June 30, 2017 at a salary of \$36,613.00 (Step 1).
- 33\* EMPLOYEE #4661** APPROVE a paid a Family Medical leave of absence for twelve weeks, with benefits, for Employee I.D.#4661 commencing on September 1, 2016, using accumulated sick days, followed by a long term leave of absence, per the Union contract, through February 28, 2017 which shall be paid to the extent that the employee has remaining sick



days available and, if not, the balance of the time shall be unpaid.

34\* NEWLY  
CREATED POSITION  
TECHNOLOGY

APPROVE the newly created full time support specialist in the Technology Department effective September 1, 2016.

35\* JOSEPH  
SCHIAVONE/CORY  
WEEAST

APPROVE the following individuals for a technology management stipend of \$10,000.00 per year each for the 2016-2017 school year:

Joseph Schiavone  
Cory Weeast

36\* GREG  
ARAKELIAN

ACCEPT the resignation of Greg Arakelian for purposes of retirement, effective August 1, 2016; and

BE IT FURTHER RESOLVED, that the Board waives the sixty (60) days notice requirement that Mr. Arakelian was willing to provide; and

BE IT FINALLY RESOLVED that he shall be paid for his unused sick days in accordance with the Collective Bargaining Agreement.

Upon call of the roll, the vote was as follows:

Cornell	YES	Olson	YES
Durland	YES	Sergile	ABSENT
Jones	YES	Sadin	YES
Prudente	YES	Chin	YES
Puntillo	YES	*Noto	ABSENT

**PUBLIC COMMENT**

Mr. Herbert A. Hall, Somerville, inquired if the Board plans to have a joint meeting/discussion with the Borough regarding the results of the Demography Study. Mr. Boyce discussed the methodology and results of the study, which is a 5-year projection. Dr. Purnell stated that the report will assist the district in making informed decisions for the Long Range Facility Plan (LRFP). The district is not precluded from initiating another study, if required.

Mr. Chin reported that he spoke to Mrs. Gwen Thornton, New Jersey School Board Field Services Representative regarding the Board of Education Master Certification. He explained the program,

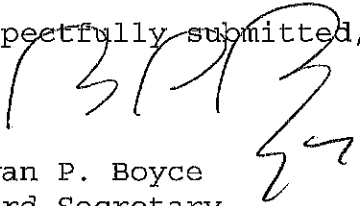
which is an accumulation of hours. Mr. Chin will send information to the Board members on possible topics.

**ADJOURNMENT**

With nothing further, to be discussed, Mr. Prudente motioned to adjourn and the motion was seconded by Mr. Cornell that the meeting be adjourned at 7:46 p.m.

Upon call for a voice vote, the motion was carried unanimously.

Respectfully submitted,

  
Bryan P. Boyce  
Board Secretary