

**WORKSHOP MEETING  
TUESDAY, AUGUST 23, 2016  
ADMINISTRATIVE HEADQUARTERS**

**Mission Statement**

Somerville Schools provide the highest quality education through an environment that promotes individual excellence.

**TIME AND PLACE** The Board of Education of the Borough of Somerville in the County of Somerset, New Jersey convened a Workshop Meeting on Tuesday, August 23, 2016 at the Administrative Headquarters, 51 West Cliff Street, Somerville.

**CALL TO ORDER** The meeting was called to order at 3:10 p.m. by Mr. Chin, President.

**ROLL CALL** **MEMBERS PRESENT:** Mr. Norman Chin (Arrived 3:18 p.m.), Mr. Kenneth Cornell, Mrs. Dianne Durland, Mr. James Jones, Mrs. Carmela Noto, Mrs. Linda Olson, Mr. John Prudente, Mr. Daniel Puntillo, Mrs. Melissa Sadin, Mr. Lucien Sergile

**MEMBERS ABSENT:** None

**ALSO PRESENT:** Dr. Timothy Purnell, Superintendent of Schools, Mr. Bryan P. Boyce, Board Secretary/School Business Administrator, Mrs. Gwen Thornton, New Jersey School Board Field Services Representative

Mr. Chin announced that adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education President on July 26, 2016, notices to the two newspapers circulated in the school district, and a posted notice to this effect on the Board of Education building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

**BOARD OF  
EDUCATION  
RETREAT**

Mrs. Gwen Thornton reviewed the roles and responsibilities of Board of Education members. Mrs. Thornton also discussed Board effectiveness, Committee effectiveness and consensus building with the Board of Education. The Board of Education and Mrs. Thornton reviewed the Board's 2016 Self Evaluation and reached a consensus on District Goals, Board of Education Goals and Superintendent Goals for 2016-2017 as follows:

District Goals

1. To implement the recommendations of the Trauma Sensitive Task Force (Building Cultural Competence).
2. To administer a survey to Somerville High School graduates, analyze trends/patterns in college/career preparedness, and present findings to the Board of Education in May (Preparing for College and Career).
3. To provide a six-part professional development series to parents and community members in the area of social and emotional development (Growing Professional Development Opportunities). Topics will include, but not be limited to, drugs and alcohol, bullying, dating violence, and sexting.

Board of Education Goals

1. To complete the Superintendent Evaluation process by May 29, 2017.

Superintendent Merit Goals

1. To launch a new website template
2. To ensure proper chain of command procedures are followed throughout the district
3. To complete the 2016-2017 District Goals
4. To articulate the personnel hiring process for teachers, support staff, coaches and

volunteers to the Board of Education and school community

5. To upgrade the Board of Education conference room.

The Board of Education also reached a consensus to receive future professional development on the following topics:

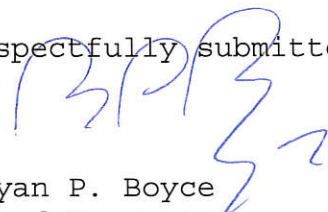
1. Board of Education role in Finance Committee and Budget
2. Labor Relations
3. Advocacy

**ADJOURNMENT**

With nothing further, to be discussed, Mr. Chin motioned to adjourn and the motion was seconded by Mrs. Sadin that the meeting be adjourned at 6:31 p.m.

Upon call for a voice vote, the motion was carried unanimously.

Respectfully submitted,



Bryan P. Boyce  
Board Secretary

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