

SOMERVILLE BOARD OF EDUCATION

51 West Cliff Street
Somerville, NJ 08876

AGENDA

Tuesday, September 20, 2016
Somerville Middle School Cafeteria
7:00 p.m.

Mission Statement

Somerville Schools provide the highest quality education through an environment that promotes individual excellence.

I. CALL MEETING TO ORDER

II. FLAG SALUTE

III. ROLL CALL OF MEMBERS

IV. PUBLIC NOTICE

Adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education on January 5, 2016. Notice has been provided to the two newspapers circulated in the school district and a posted notice to this effect on the Board of Education building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

V. PUBLIC COMMENT

At this time, comment is invited on any matter related to agenda items.

When permitted, public participation shall be governed by the following rules under Bylaw 0167:

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
- 2. Each statement made by a participant shall be limited to three minutes duration*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
- 4. All statements shall be directed to the presiding officer; no participant may address or question board members individually.*
- 5. The presiding officer may:*
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too Capital Project lengthy, abusive, obscene, or irrelevant;*
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;*
 - c. Request the assistance of law enforcement officers in the removal of a disorderly*

person when that person's conduct interferes with the orderly progress of the meeting;

- d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and*
- e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

VI. APPROVAL OF MINUTES

RESOLVED that the Board of Education approve the Minutes of the Board of Education Meetings as follows:

June 14, 2016	Regular Meeting
June 14, 2016	Executive Session
June 29, 2016	Special Meeting
June 29, 2016	Executive Session
July 26, 2016	Regular Meeting
July 26, 2016	Executive Session
August 16, 2016	Regular Meeting

VII. SUPERINTENDENT'S REPORT

New Staff Welcome

Dr. Timothy J. Purnell, Superintendent of Schools
Mrs. Joanne Sung, Director of Curriculum and Instruction

Collaborative Professional Learning Academy

Mrs. Jennifer DePace, Curriculum Supervisor

District Highlights

Dr. Timothy J. Purnell, Superintendent of Schools

VIII. OLD BUSINESS

IX. NEW BUSINESS

It is recommended that Items **1** through **12** be moved upon the recommendation of the Superintendent of Schools.

1. Update to a Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials

RESOLVED that the Board of Education approve the enclosed Update to a Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the 2016-2017 school year. (Attachment NB-1)

2. Cancellation of Board of Education Meeting
RESOLVED that the Board of Education approve the cancellation of the Board of Education Meeting scheduled for November 8, 2016 at 7:00 p.m.

3. Appointment of Board Attorney
WHEREAS, pursuant to *N.J.S.A. 18A:18A-5*, the awarding of contracts for the provision of professional services are exempt from the bidding requirements of the Public School Contract Law;

WHEREAS, the Board is desirous of appointing the law firm of Sciarrillo Cornell Merlino, McKeever & Osborne, LLC, to provide professional services to the Board;

NOW, THEREFORE, BE IT RESOLVED that the Board appoints the law firm of Sciarrillo Cornell Merlino, McKeever & Osborne, LLC as Labor Counsel until the next organization meeting in accordance with the terms and conditions set forth in the Agreement, which is attached hereto and made a part hereof;

BE IT FURTHER RESOLVED THAT the Board awards said contract for such services to Sciarrillo Cornell Merlino, McKeever & Osborne, LLC because: (1) the services proposed are most advantageous to the Board, price and other factors considered; and (2) the firm has demonstrated that it has the experience and resources necessary to perform the contract.

BE IT FURTHER RESOLVED THAT the Board President and the Board Secretary are hereby authorized to execute the Agreement and any and all other documents necessary to effectuate the terms of this Resolution. The Board Secretary is hereby directed to publish a notice of this Award in the official newspaper of the Board.

4. Joint Transportation Contract
WHEREAS, the Board of Education desires to enter into a joint transportation agreement with Bound Brook Board of Education for the 2016-2017 school year,

BE IT RESOLVED that the Somerville Board of Education will be the host district for the following joint transportation agreement:

Midland School (PM Run) no cost

5. Joint Transportation Contract
WHEREAS, the Board of Education desires to enter into a joint transportation agreement with Bound Brook Board of Education for the 2016-2017 school year,

BE IT RESOLVED that the Bound Brook Board of Education will be the host district for the following joint transportation agreement:

Midland School (AM Run) no cost

6. Disposal of Obsolete Materials
RESOLVED that the Board of Education approve the attached list from the Immaculata High School Principal to dispose of obsolete instructional materials in accordance with Policy/Regulation 7300 because they are so outdated as to no longer serve as worthy instructional tools or are so worn as to preclude effective use and economical repair or restoration. (Attachment NB-2)

7. Van Derveer School Gifted and Talented Program
RESOLVED that the Board of Education approve the Van Derveer Elementary School Gifted and Talented Program for grades two through five with two teachers from each grade level to meet with students one time per week from 7:30 a.m. to 8:30 a.m. from October 2016 to May 2017.

8. Independent Study Program
RESOLVED that the Board of Education approve the attached independent student program applications for five Somerville High School MAPS students for the 2016-2017 school year. (Attachment NB-3)

9. Superintendent's Merit Goals
RESOLVED that the Board of Education hereby approves the five merit goals for Dr. Purnell for the 2016-2017 school year – three quantitative merit criteria worth 3.33% and two qualitative merit criteria worth 2.5% each; and

BE IT FURTHER RESOLVED that the Board Secretary is directed to transmit said goals to the Executive County Superintendent for approval. (Attachment NB-4)

10. Van Derveer School Fundraiser
RESOLVED that the Board of Education approve a fundraiser at the J. Crew Factory Store in Flemington, New Jersey on Saturday, September 24, 2016 from 9:00 a.m. to 1:00 p.m. to raise funds to be used for the Van Derveer School Parent Pantry.

11. Field Trips
RESOLVED that the Board of Education approve the enclosed request for field trips. (Attachment NB-5)

12. Travel Expenditure Resolution
WHEREAS, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the district policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount. (Attachment NB-6)

X. REPORT OF BOARD ITEMS

- A.** Finance Committee:
Daniel Puntillo, Chairperson
Dianne Durland, Member
Lucien Sergile, Member

It is recommended that Items **1** through **5** be moved upon the recommendation of the Superintendent of Schools.

1. Board Secretary's Financial Reports

RESOLVED that the Board of Education accept the Board Secretary's Reports listed below:

- A. Treasurer's Report (July and August) (Attachment B-1)
- B. Secretary's Report (July and August) (Attachment B-2)
- C. Investments (July and August) (Attachment B-3)

2. Acceptance of Monthly Reports

RESOLVED that the Board of Education accept the monthly reports as listed below: (Attachment B-4)

- A. Van Derveer School Fund (July and August)
- B. Middle School Fund (August)
- C. High School Fund (August)
- D. Athletic/Extracurricular Fund (August)

3. Payroll

RESOLVED that the Board of Education approve the payroll payments for the following dates:

DATE	PAYROLL
August 30, 2016	\$ 248,584.26
August 30, 2016	\$ 11,414.95 (FICA)
September 15, 2016	\$ 1,174,978.60
September 15, 2016	\$ 20,502.48 (FICA)

4. Bills Lists

RESOLVED that the Board of Education approve the payment of the following obligations of the School District: (Attachment B-5)

Van Derveer and Middle Schools Bills List Dated September 20, 2016	
10 General Fund	804,205.74
20 Special Revenue Fund	950.00
TOTAL	\$ 805,155.74

5. Line Item Transfers
RESOLVED that the Board of Education approve the enclosed July line item transfers.
 (Attachment B-6)

It is recommended that Item **6*** be moved upon the recommendation of the Superintendent of Schools.

- 6* Bills Lists
RESOLVED that the Board of Education approve the payment of the following obligations of the School District: (Attachment B-7)

High School and Districtwide	
Bill List Dated September 20, 2016	
10 General Fund	\$ 1,921,560.44
20 Special Revenue Fund	161,461.25
60 Cafeteria Fund	490.76
TOTAL	\$ 2,083,512.45

Certification of Major Account Status

Pursuant to N.J.A.C. 6A:23A-16.10(c)(4), the Somerville Board of Education certifies that as of July 31, 2016 and August 31, 2016 after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (Major accounts are Current Expense, Capital Projects and Debt Service)

- B.** Buildings and Grounds Committee:
 Kenneth Cornell, Chairperson
 John Prudente, Member

Facilities Report (Attachment C-1)

- C.** Athletics and Student Activities Committee:
 Daniel Puntillo/Lucien Sergile, Chairpersons
 James Jones, Member

- D.** Curriculum Committee:
 Linda Olson, Chairperson
 Lucien Sergile, Member
 Melissa Sadin, Member

Curriculum Committee Report (Attachment C-2)

It is recommended that Items **1** through **3** be moved upon the recommendation of the Superintendent of Schools.

* Branchburg Vote Eligible

1. Adoption of Fifth Grade book
RESOLVED that the Board of Education approve the adoption of the fifth grade book: *The One and Only Ivan* by Katherine Applegate to be used to address civic responsibility.

2. Revised Curriculum maps
RESOLVED that the Board of Education approve the revision of the following curriculum maps:

Elementary

Social Studies Grades 1-5

Middle School

Social Studies Grades 6-8

Physical Science Grade 8

High School

Algebra II grades 9-12

Biology Grade 9

Financial Literacy

Health Care Business Law and Ethics

Marketing II – Sports and Entertainment Marketing

Sociology CLEP

E. Policy Committee:
John Prudente, Chairperson
Dianne Durland, Member

1* Second Reading
RESOLVED that the Board of Education approve the following policies/regulations for a second reading: (Attachment C-3)

P	1140	Affirmative Action Program
P	1523	Comprehensive Equity Plan
P	1530	Equal Employment Opportunities
R	1530	Equal Employment Opportunity Complaint Procedure
P/R	1550	Affirmative Action Program for Employment and Contract Practices

F. Technology Committee:
Norman Chin, Chairperson
Kenneth Cornell, Member

Technology Committee Report (Attachment C-4)

G. Borough Council/B.O.E. Liaison:
Lucien Sergile, Liaison

H. Somerset County Educational Services Commission:

* Branchburg Vote Eligible

Daniel Puntillo, Liaison

- I. New Jersey School Boards Association:
Melissa Sadin, Delegate
- J. Somerset County Association of Boards of Education:
Melissa Sadin, Delegate
- K. Ad Hoc Security Committee:
John Prudente, Chairperson
Kenneth Cornell, Member
Norman Chin, Member
Melissa Sadin, Member
- L. Ad Hoc Negotiations Committee
Daniel Puntillo, Chairperson
Norman Chin, Member
John Prudente, Member
Melissa Sadin, Member

XI. PERSONNEL

PreK-8

RESOLVED that the Board of Education approve and/or accept the Superintendent of School’s recommendations as follows: (appointments and salaries contingent upon verified documentation)

- 1. To approve the following individuals to serve on the Somerville Middle School Safety Team for the 2016-2017 school year at no additional remuneration:
 - Lani Perruso
 - Helena Srocynski
 - Jennifer Ferguson
 - Matthew DeBlock
 - Courtney Ball
 - Alyssa Breeman
 - Kim Wortman
 - Jodi Smith (parent)
- 2. To approve the appointment of the following individuals from Middle Earth to serve as lunch time mentors at Somerville Middle School during the 2016-2017 school year:
 - Derek Lynch
 - Maria Dwane
- 3. To approve the appointment of the following staff members to the position of cheerleading co-advisor at Somerville Middle School for the 2016-2017 school year:

Alyssa Breeman	\$1,261.75
Aubree Deminski	\$1,261.75

* Branchburg Vote Eligible

4. To rescind the appointment of Kyle Searfoos, a student from the College of Saint Elizabeth, to complete his one-week junior practicum placement at Van Derveer School during the 2016-2017 school year.

9-12 and Districtwide

RESOLVED that the Board of Education approve and/or accept the Superintendent of School's recommendations as follows: (appointments and salaries contingent upon verified documentation)

- 5* To approve the attached employment contract for Carolyn Ross Part-Time Instructional Coach at Somerville High School for the 2016-2017 school year. (Attachment P-1)
- 6* To approve the following individuals to serve on the Somerville High School Safety Team for the 2016-2017 school year at no additional remuneration:
Marisol Espinoza
Theresa Trubiano
Seana Zimmer (parent)
- 7* To approve the appointment of Deborah Grossmith to the position of peer leadership instructor at Somerville High School for the 2016-2017 school year at a stipend of \$2,326.77.
- 8* To approve the appointment of the following staff members to the position of peer leadership co-coordinator at Somerville High School for the 2016-2017 school year:
Colin Williamson \$887.34
Lori Rastelli \$887.35
- 9* To approve the appointment of the following individuals to the position of volunteer at Somerville High School for the 2016-2017 school year:
Kevin Burke Football
Tom Clark Cross Country
Anna Gonzalez-Scotte Marching Band and Robotics
- 10* To approve a stipend in the amount of \$625.00 per month effective September 1, 2016 for Jimmy Gabriel to act as Director of Buildings and Grounds.
- 11* To approve the appointment of Gregory Mulroy to the position of substitute teacher for the 2016-2017 school year at the per diem rate of \$90.00.
- 12* To approve the appointment of Keilani Abdullah, professor at Raritan Valley Community College to teach Sociology for the Somerville Academy of Liberal Arts at Somerville High School during the fall 2016.
- 13* To approve the appointment of Glenn Bowden to the newly-created position of fulltime support specialist for the Somerville Public Schools effective October 1, 2016 to June 30, 2017 at a salary of \$45,000.00 (prorated).

* Branchburg Vote Eligible

XII. HEARING OF THE PUBLIC REGARDING AGENDA ITEMS AND NON-AGENDA ITEMS

At this time, comment is invited on any matter related to the school district.

When permitted, public participation shall be governed by the following rules under Bylaw 0167:

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
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 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

XIII. EXECUTIVE SESSION

RESOLVED that the Board of Education move to recess into executive session to discuss student matters, negotiations and a personnel matter. The minutes of the executive session, to the extent permitted by law, will be made available to the public once the issues are resolved, subject to confidentiality requirements.

RESOLVED that the Board of Education move to return to public session.

XIV. ADJOURNMENT